



Delaware Bar Foundation

The Delaware Bar Foundation is pleased to announce the availability of funding for a special one-time grant to cover discrete purchases or services (such as technology needs) or innovative pilot projects that may assist in reaching hard-to-service people in poverty or significantly improve service delivery. Please submit a separate application for each project.

Submit all applications by Monday, October 9 via email to mgreenberg@delawarebarfoundation.org with “One-Time Grant Application” included in the subject line. The Foundation’s board will consider requests at a meeting in late October and the grant period will run December 1, 2023- June 30, 2024.

FY2024 ONE-TIME IOLTA GRANT FUNDING APPLICATION

Funds from the Delaware Interest on Lawyer Trust Accounts (IOLTA) Program were authorized by an order of the Delaware Supreme Court in 1983. The interest collected on participating accounts is transferred to the Delaware Bar Foundation and distributed to promote and improve civil legal services for people in poverty as well as for such other programs of public interest as may be identified by the Supreme Court of the State of Delaware. Worthy programs are first identified by the Foundation; the Foundation then submits recommendations to the Delaware Supreme Court for approval.

Grant making criteria for assessing the applicants for this one-time FY2024 grant include:

- Applicant advances the Foundation’s mission to provide access to justice for victims of poverty, abuse and discrimination in Delaware and either focuses on matters that advance the public interest through the leverage of the law or provides free legal representation to vulnerable constituencies;
- Applicant is well managed:
 - Strong, supportive and engaged Board
 - Organized and diversified to spread risk over a strong resource development plan
 - Carries low or no debt
 - Highly qualified staff
- Applicant is effective and:
 - Pursues an array of strategies to advance its mission
 - Has an excellent reputation for providing services
 - Has received awards/recognition for services provided
 - Coordinates services with related organizations
 - Collaborates with key community or governmental organizations
- Applicant will develop and strengthen *pro bono* programs which generate substantial voluntary legal services to those in need.

Each proposal should include the following:

- A. Cover sheet – a one-page cover letter describing the project and the amount of funding being requested.
- B. Basic Proposal to include:
 - a. Project Description – Justification of need, statistics on socio-economic information for population served, specific goals and objectives, anticipated outcomes, anticipated challenges/difficulties, project timeline, qualifications of key personnel, methods of evaluation, collaborating organizations, linkages between the program and additional community resources.

- b. Project Budget – Anticipated expenses, including details about how IOLTA funds will be used and anticipated income, including information about other sources approached for funding.
- c. Organizational Budget – Current year budget and proposed budget for project years(s) showing both income and expenses, the organization’s most recent audited financial statements, etc.
- d. Supporting Documents – List of current board of directors, IRS letter confirming IRS 501 (c)(3) status and classification as a public charity or information confirming status as a governmental unit or agency.
- e. Grant Reports – Cooperate with all data collection, evaluation requests and impact reports on which IOLTA funds were expended.

Application Submission

All grant applications and requests for information should be sent by email to Megan Greenberg, Executive Director at mgreenberg@delawarebarfoundation.org by Monday, October 9, 2023.

Pre-Submission Process

All proposals are screened and evaluated by the Executive Director for the Delaware Bar Foundation before presentation to the Board of Directors for consideration.

Limitations

With the exception of grants to the Delaware State Bar Association, the Foundation makes grants only to organizations that meet Internal Revenue Code requirements as non-profit, tax-exempt organizations or to qualified governmental units or agencies. Grant funds may not be used to carry on propaganda or otherwise attempt to influence legislation, participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office or to conduct, directly or indirectly, any voter registration drive (within the meaning of Section 4945(d)(2) of the Internal Revenue Code.

The Foundation may not be able to fund all grant applications or meet the time constraints of some applications. The Foundation may award limited or partial grants and may pay grants in installments.

Grants are not made for previously completed programs, debt reduction or to fund benefit events.

The Foundation does not make grants to individuals. Normally, grants are limited to activities performed and/or organizations located within Delaware.